

**Office of Community Development**  
**Grant Agreement Request Form**

(Attachment A must be submitted with this form)

<b>Grant #</b>	S-Y-16-7GJ-1
<b>Grantee</b>	COLEMAN PROFESSIONAL SERVICES, INC. [REDACTED]
<b>FTI Number</b>	[REDACTED]
<b>CEO Name</b>	Nelson W. Burns
<b>CEO Title</b>	President/CEO
<b>Address</b>	5982 Rhodes Road
<b>City, State, Zip</b>	Kent, OH 44240-
<b>Grant Amount</b>	\$324,800
<b>Grant Start Date</b>	1/1/2017
<b>Project Completion Date</b>	12/31/2018
<b>Final Draw Request Date</b>	1/31/2019
<b>Grant End Date</b>	2/28/2019

**Project Specific Conditions**

**Lead Based Paint?** No

**Other Project Specific Conditions**

1)	[REDACTED]
2)	[REDACTED]
3)	[REDACTED]
4)	[REDACTED]

OCD Representative

Kimberly Alexander

Signature of OCD Representative

Date

(SIGNATURE CONFIRMS GRANT AGREEMENT IS OK TO BE EXECUTED)

**OFFICE OF COMMUNITY DEVELOPMENT  
2016 SUPPORTIVE HOUSING PROGRAM  
ATTACHMENT A  
SCOPE OF WORK AND BUDGET**

I. GENERAL DATA

Applicant Agency :	COLEMAN PROFESSIONAL SERVICES, INC.	Program App Type :	Permanent Supportive Housing
Vendor ID:	0000053123	Grant Number :	S-Y-16-7GJ-1
Program Rep :	Kimberly Alexander	Total Grant Award :	\$ 324,800
Application Submitter :	Carol McCullough	Admin Agency:	COLEMAN PROFESSIONAL SERVICES, INC.
CEO :	Nelson Burns	Admin Contact:	Carol McCullough
Title :	Chief Executive Officer	Title:	Grant Writer
Address :	5982 Rhodes Rd, Kent, OH 44240	Admin Address:	5982 Rhodes Rd, Kent, OH 44240
Phone Number :	(330) 676-6801	Admin Phone:	(330) 676-6810
Email Address :	nelson.burns@colemen-professional.com	Admin Fax:	
		Email Address :	carol.mccullough@colemanservices.org
Ohio House :	68 - Margaret Ann Ruhl	Ohio Senate :	28 - Tom Sawyer

II. GRANT DEADLINES

Award Date : 1/1/2017      Work Completion Date : 12/31/2018      Draw Date : 1/31/2019      Grant Completion Date : 2/28/2019

III. PROJECT DESCRIPTION

Permanent Supportive Housing Program

Coleman Professional Services, Inc. will provide 55 units of permanent supportive housing that include 61 beds for homeless individuals and families with a disability in Portage County. The units have a capacity of 55 households. The program will serve 65 households/persons. CPS Inc. will provide 10 units of permanent supportive housing that include 10 beds for males and females in Jefferson County. The units have a capacity of 10 households. The program will serve 20 households/persons. The agency will also provide 8 units of permanent supportive housing that include 8 beds for single males in Trumbull County. The units have a capacity of 8 households.. The program will serve 12 households/persons. The program projects that 90-100 percent of persons will exit to or retain permanent housing in Portage, Trumbull and Jefferson counties. Clients served are at or below 35% of AMI. All funds will be used for program operations, data evaluation and administration during the 2-year period.

Counties In Service Area:

Jefferson,Portage,Trumbull

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**IV. SOURCES OF FUND**

<b>Provider</b>	<b>Amount</b>	<b>Fund Category</b>	<b>Fund Type</b>	<b>Term</b>	<b>Interest Rate</b>
Coleman Professional Services	\$ 40,250	Other Funds	Cash	N/A	N/A
Jefferson County Prevention and Recovery Board	\$ 292,261	Other Federal	Grant	N/A	N/A
OhioMHAS	\$ 40,250	State and Local Funds	Grant	N/A	N/A
Grant Funds	\$ 324,800				
<b>Total</b>	<b>\$ 697,561</b>				

**V. AWARDED PROGRAM BUDGET****Permanent Supportive Housing Program**

<b>Project Category / Activity Name</b>	<b>Total Cost</b>	<b>OHTF Funds</b>	<b>Other Funds Amount - Source</b>
<b>1-Coleman Portage County PSH</b>			
1-Operating Expenses / CHDO	\$ 77,850	\$ 51,600	\$ 26,250 Multiple Sources
<b>2-Beacon House</b>			
2-Operating Expenses / CHDO	\$ 219,392	\$ 90,500	\$ 128,892 Jefferson County Prevention an...
3-Supportive Serv. w/ Housing	\$ 216,349	\$ 72,100	\$ 144,249 Jefferson County Prevention an...
1-General Admin	\$ 23,120	\$ 4,000	\$ 19,120 Jefferson County Prevention an...
<b>2-Beacon House Subtotal</b>	<b>\$ 458,861</b>	<b>\$ 166,600</b>	<b>\$ 292,261</b>
<b>3-Coleman Trumbull County PSH</b>			
1-Operating Expenses / CHDO	\$ 160,850	\$ 106,600	\$ 54,250 Multiple Sources
<b>Total Awarded</b>	<b>\$ 697,561</b>	<b>\$ 324,800</b>	<b>\$ 372,761</b>

**VI. PROGRAM OUTCOMES**

<b>Project Name</b>	<b>No.of Persons Served</b>	<b>No.of Households Served</b>
1-Coleman Portage County PSH	65	65
2-Beacon House	20	20
3-Coleman Trumbull County PSH	12	12
<b>Total</b>	<b>97</b>	<b>97</b>